

GEORGIA DISTRICT OF KEY CLUB INTERNATIONAL
WALTER "DAVEN" STAPLETON III OUTSTANDING CLUB OFFICER AWARD

This form is to be used as the cover sheet for the Walter "Daven" Stapleton III Outstanding Club Officer Award application. Please copy this form for your documentation and send in the original form to the District Contest Administrator, Brenda Wilkerson at 15 Cherokee Terrace, Cedartown, GA 30125.

Full Name: _____ Sex: _____

Key Club of _____ Division _____

The Rules

1. The nominee must be a Key Club member in the Georgia District who is in good standing.
2. The nominee must have served in his office for the 2009-2010 school year.
3. The essay, as described in Section II, must be typed 12 Font Arial or Times New Roman with one (1) inch margins.
4. The entire application, consisting of this cover sheet, the points form, documented information and the essay, must be bounded with a clear plastic cover.
5. All requirements for points must be documented.
6. In order for the nominee to be considered for this award, the officer must accumulate a total of the number of points as designated for each office:
 - a. Club President – 1600 points
 - b. Club Vice-President – 1260 points
 - c. Club Secretary – 1170 points
 - d. Club Treasurer – 800 points
7. All decisions made by the judges at the Georgia District Key Club Convention 2004 are final.
8. Club Treasurer, Secretary, Vice-President, and President nominations are all in one competition. There will be only one recipient of the Walter "Daven" Stapleton III Outstanding Club Officer Award.
9. This application will also be used to identify Distinguished Club Officer Awards.
10. All entries must be postmarked to Harold Heath, the Georgia District Contest Administrator, Brenda Wilkerson, by **February 13th, 2010.**

In order to apply for the Walter "Daven" Stapleton III Award, the following must be completed:

- I. The nominee must complete the appropriate form, as designated by the office, and attach it to the front of the report. All sections of the applicant's form must be completed in its entirety.
- II. The nominee must complete the appropriate points form in its entirety.
- III. The nominee must submit a double-spaced, 300 to 500-word essay based on the topic "How Key Club has had an Impact on My Life, and How I have made an Impact on Key Club."
- IV. The nominee must submit documented information in conjunction with the points asked for on this page.

Certification

This certifies that I, the undersigned, have read this report and can confirm and that official Key Club members prepared the report and performed the activities described in this report.

Put Total Points in this Box

Nominee / Date

Lieutenant Governor / Date

Faculty Advisor/Principal / Date

Kiwanis President/Advisor / Date

WALTER “DAVEN” STAPLETON III
OUTSTANDING CLUB OFFICER AWARD
PRESIDENT’S POINTS FORM

Put Total Points
in this Box

/1800

Club Presidents must accumulate **1600 points** in order to be considered for this award.

Part A

	SCORING	Write Point Total Here
1. Did you attend District Convention at the beginning of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
2. Did you attend District Convention at the end of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
3. Did you attend the President’s Forum at either District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
4. Did you submit an Achievement Report at District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
5. Did you submit a Single Service Report at District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
6. Did you attend Georgia Leadership Training Conference (GLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
7. Did you attend Georgia Regional Leadership Training Conference (GRLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
8. Did you have a delegate at International Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
9. Have you held elections for the 2004-2005 officers yet?	If YES, 100 pts.; If NO, 0 pts.	_____

Part B

1. How many Board Meetings did you hold this year?	If 6-8, 20 pts.; If 9-11, 40 pts. If 12-14, 60 pts.; If 15-17, 60 pts. If 18+, 100 pts.	_____
2. How many Club Meetings did you hold this year?	If 10-14, 20 pts.; If 15-19, 40 pts. If 20-29, 60 pts.; If 30-39, 60 pts. If 40+, 100 pts.	_____
3. How many Kiwanis Club Meetings have you attended?	50 pts. per meeting; 100 pts. max.	_____
4. How many times did you involve the club with your sponsoring Kiwanis Club during the year?	If 3-4, 20 pts.; If 5-6, 40 pts. If 7-8, 60 pts.; If 9-10, 60 pts. If 11+, 100 pts.	_____
5. How many interclubs have you held?	If 1, 25 pts.; If 2, 50 pts. If 3, 75 pts.; If 4+, 100 pts.	_____
6. How many delegates did you have at District Convention?	50 pts. per delegate; 100 pts. max.	_____
7. How many monthly reports have you sent to your Lt. Governor on time?	If 5, 20 pts.; If 6, 40 pts. If 7, 60 pts.; If 8, 60 pts. If 9+, 100 pts.	_____
8. How many of your Lt. Governor’s President Counsel Meetings did you attend?	If 1, 25 pts.; If 2, 50 pts. If 3+, 100 pts.	_____
9. How many articles have you submitted this year to the <i>Key Ring</i> , your Lt. Governor’s “Clubs’ Corner,” or the <i>Keynoter</i> ?	If 1, 25 pts.; If 2, 50 pts. If 3, 75 pts.; If 4+, 100 pts.	_____
10. When did you pay your District Dues?	If before Oct. 15, 100 pts. If before Nov. 15, 50 pts. If before Dec. 1, 25 pts.	_____
11. When did you submit your club’s New Officer Information to the District at the beginning of last year?	At District Convention, 100 pts. If before May 1, 75 pts. If before June 1, 50 pts.	_____

WALTER “DAVEN” STAPLETON III
OUTSTANDING CLUB OFFICER AWARD
VICE-PRESIDENT’S POINTS FORM

Put Total Points in this Box

/1400

Club Vice-Presidents must accumulate **1260 points** in order to be considered for this award.

Part A

	SCORING	Write Point Total Here
1. Did you attend District Convention at the beginning of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
2. Did you attend District Convention at the end of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
3. Did you attend the Vice-President’s Forum at either District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
4. Did you attend Georgia Leadership Training Conference (GLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
5. Did you attend Georgia Regional Leadership Training Conference (GRLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
6. Did you ensure the club has a committee system?	If YES, 100 pts.; If NO, 0 pts.	_____
7. Did you supervise committees and attend their meetings?	If YES, 100 pts.; If NO, 0 pts.	_____
8. Do you know the Key Club Literature so as to take over in the absence of the President?	If YES, 100 pts.; If NO, 0 pts.	_____
9. Did you arrange at least one joint activity with your sponsoring Kiwanis Club?	If YES, 100 pts.; If NO, 0 pts.	_____
10. Did you arrange at least one project supporting the District Project?	If YES, 100 pts.; If NO, 0 pts.	_____
11. Did you arrange at least one project supporting the International Theme?	If YES, 100 pts.; If NO, 0 pts.	_____

Part B

1. What percentage of Board Meetings did you attend this year?	If 100%, 100 pts If 75-99%, 75 pts. If 50-74%, 50 pts.	_____
2. What percentage of Club Meetings did you attend this year?	If 3-4, 20 pts.; If 5-6, 40 pts. If 7-8, 60 pts.; If 9-10, 60 pts. If 11+, 100 pts.	_____
3. How many Kiwanis Club Meetings have you attended?	50 pts. per meeting; 100 pts. max.	_____
4. How many interclubs have you participated in?	50 pts. per meeting; 100 pts. max.	_____
5. How many articles have you submitted this year to the <i>Key Ring</i> , your Lt. Governor’s “Clubs’ Corner,” or the <i>Keynoter</i> ?	If 1, 25 pts.; If 2, 50 pts. If 3, 75 pts.; If 4+, 100 pts.	_____

WALTER “DAVEN” STAPLETON III
OUTSTANDING CLUB OFFICER AWARD
SECRETARY’S POINTS FORM

Put Total Points in this Box

/1300

Club Secretaries must accumulate **1170 points** in order to be considered for this award.

Part A

	SCORING	Write Point Total Here
1. Did you keep minutes of <u>ALL</u> Officer Board Meetings?	If YES, 100 pts.; If NO, 0 pts.	_____
2. Did you keep minutes of <u>ALL</u> Club Meetings?	If YES, 100 pts.; If NO, 0 pts.	_____
3. Did you attend District Convention at the beginning of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
4. Did you attend District Convention at the end of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
5. Did you attend the Secretary’s Forum at either District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
6. Did you submit an Achievement Report at District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
7. Did you submit a Single Service Report at District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
8. Did you attend Georgia Leadership Training Conference (GLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
9. Did you attend Georgia Regional Leadership Training Conference (GRLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
10. Did you have a delegate at International Convention?	If YES, 100 pts.; If NO, 0 pts.	_____

Part B

1. When did you submit your club’s New Officer Information to the District at the beginning of last year? _____	At District Convention, 100 pts. If before May 1, 75 pts. If before June 1, 50 pts.	_____
2. How many Kiwanis Club Meetings have you attended? _____	50 pts. per meeting; 100 pts. max.	_____
3. How many monthly reports have you sent to your Lt. Governor on time? _____	If 5, 20 pts.; If 6, 40 pts. If 7, 60 pts.; If 8, 60 pts. If 9+, 100 pts.	_____
4. How many of your Lt. Governor’s President Counsel Meetings did you attend? _____	If 1, 25 pts.; If 2, 50 pts. If 3+, 100 pts.	_____
5. How many articles have you submitted this year to the <i>Key Ring</i> , your Lt. Governor’s “Clubs’ Corner,” or the <i>Keynoter</i> ? _____	If 1, 25 pts.; If 2, 50 pts. If 3, 75 pts.; If 4+, 100 pts.	_____

WALTER “DAVEN” STAPLETON III
OUTSTANDING CLUB OFFICER AWARD
TREASURER’S POINTS FORM

Put Total Points
in this Box

/ 900

Club Treasurers must accumulate **800 points** in order to be considered for this award.

Part A

	SCORING	Write Point Total Here
1. Did you attend District Convention at the beginning of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
2. Did you attend District Convention at the end of your term?	If YES, 50 pts.; If NO, 0 pts.	_____
3. Did you attend the Treasurer’s Forum at either District Convention?	If YES, 100 pts.; If NO, 0 pts.	_____
4. Did you attend Georgia Leadership Training Conference (GLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
5. Did you attend Georgia Regional Leadership Training Conference (GRLTC)?	If YES, 50 pts.; If NO, 0 pts.	_____
6. Did you prepare regular financial reports?	If YES, 100 pts.; If NO, 0 pts.	_____
7. Did you attend at least one Kiwanis Club Meeting?	If YES, 100 pts.; If NO, 0 pts.	_____
8. Did you participate in at least one interclub?	If YES, 100 pts.; If NO, 0 pts.	_____

Part B

1. What percentage of Board Meetings did you attend this year?	If 100%, 100 pts. If 75-99%, 75 pts. If 50-74%, 50 pts.	_____
2. What percentage of Club Meetings did you attend this year?	If 100%, 100 pts. If 75-99%, 75 pts. If 50-74%, 50 pts.	_____
3. When did you pay your District Dues?	If before Oct. 15, 100 pts. If before Nov. 15, 50 pts. If before Dec. 1, 25 pts.	_____